

## **Jos University Teaching Hospital**

**P.M.B. 2076, Jos**

### **Invitation for Pre-Qualification of Suppliers for the Procurement of Hospital/Medical Consumables**

#### **1.0 Introduction**

The Jos University Teaching Hospital hereby invites interested and reputable Manufacturers and/or their accredited Representatives/Distributors with relevant experience and good track record for pre-qualification for the supply of the following Hospital/Medical consumables:

#### **2.0 Supplies:**

Hospital Consumables in the following categories

Lot I: Medical/Surgicals

Lot II: Sutures

Lot III: Dressing Materials

Lot IV: Laboratory Chemicals/Reagents

- a. Haematology/Blood Bank
- b. Medical Microbiology
- c. Chemical Pathology

- d. Chemical Pathology

**Lot V: Stationery.**

**3.0 Pre-Qualification Requirements**

The following are the pre-qualification requirements that must be submitted by interested Contractors, Suppliers and/or Manufacturers, Representatives/ Distributors.

- (a) Evidence of Incorporation of Company in Nigeria with the Corporate Affairs

Commission (CAC).

- (b) Audited Accounts for the last three years (2008, 2009 & 2010) for Limited liability companies

- (c) Evidence of Tax Clearance Certificate (2008, 2009 & 2010)

- (d) Evidence of Tax Identification Number (TIN No.)

- (e) Evidence of Financial capability and Banking support

- (f) Evidence of similar and verifiable supplies successfully executed within the last five (5) years.

- (g) Evidence of VAT Registration where applicable.

- (h) Evidence of Manufacturer(s) representation or distributorship. Documents

submitted without this requirement for medical/hospital consumables may be disqualified.

- (i) Comprehensive Company Profile and Organisation Structure,

- (j) Evidence/Experience of key Technical Personnels' Qualifications and Experience.

- (k) Evidence of opening of Retirement Savings Account (R.S.A) for staff or Employees with a Pension Fund Administrator (P.F.A).

**4.0 Please Note:**

- i. Notwithstanding the submission of the pre-qualification Documents, the Jos University Teaching Hospital is neither committed nor obliged to include any company on any bid list.
- ii. Only pre-qualified companies shall be invited for the Financial Bidding of the applicable projects.
- iii. Pre-qualified companies will be required to pay non-refundable fees to obtain the financial Bidding Documents in respect projects
- iv. Original documents on any aspect of a Tender's submission may be requested for sighting.
- v. Jos University Teaching Hospital **reserves the right to verify any claims by the Companies shall therefore include necessary authority and disqualification of such a bid.**
- vi. The notice of "**Invitation to Pre-Qualification**" shall not be construed as a commitment on the part of the Jos University Teaching Hospital nor shall it entitle any company to make claims or seek any indemnity from Jos University Teaching Hospital.

## **5.0 Submission of Pre-Qualification Documents**

The complete pre-qualification documents with full pagination (page numbering) should be in Six (6) spiral bound copies (unbound submissions will NOT be accepted) enclosed in an envelope, sealed and marked "**Pre-Qualification for .....indicate the category of supply**" at the top right hand corner of the envelope and addressed to:

The Chief Medical Director,

Jos University Teaching Hospital,

P.M.B 2076,

Jos -Plateau State.

The complete Pre-qualification documents should be deposited in the Tenders Box in the office of the **Director of Administration, Jos University Teaching Hospital, Permanent Site, Lamingo** not later than 18<sup>th</sup> August, 2011. Any submission which has no proper project Identification as stated above shall be disqualified.

#### **6.0 Opening of Pre-Qualification Documents**

The submitted documents shall be opened on the closing date in the presence of bidders or their representatives who choose to attend at the Hospital's Conference Hall at 2.00pm at the Permanent Site, Lamingo, Jos

**Signed**

**MR, H.G.WURIM-LONG**

**Ag. Director of Administration**

**for; Chief Medical Director**